

Covenant Family Co-op Policy Agreement

"Let all things be done decently and in order." — 1 Corinthians 14:40

Revised: September 11, 2025

We are so grateful to the Lord for the opportunity to gather together as families in community, to support one another in homeschooling, and to encourage our children in their growth and learning. In order to create a peaceful, safe, and Christ-honoring environment, we ask that all families review and agree to the following policies.

1. Parental Presence Requirement

Covenant Family Co-op is a parent-led gathering, not a drop-off program. For the safety and well-being of our children:

- A parent or guardian must remain on-site at all times while their child(ren) are participating in co-op activities.
- This allows us to cultivate a community of mutual support and active participation as we walk alongside one another in faith and education.

2. Building Use Policy

We are thankful for the generosity of the church in allowing us to use their facilities. As stewards of what has been entrusted to us, we are committed to treating the building with care and respect:

- Leave each room as you found it. Please return all furniture to its original placement and clean up thoroughly.
- Dispose of trash, wipe down surfaces, and ensure classrooms are tidy.
- If something is accidentally broken or damaged, notify Kara Jack or Betsy Graham as soon as possible so we can make it right.
- We would like to keep our use of the church's resources to a minimum. However, if any supplies or items are used or needed, please notify a co-op leader so they can be replaced or replenished promptly.

- We ask that children only enter rooms designated for class time. We would like children to stay out of all other rooms to respect the church's space and maintain order. Additionally, please help us keep running and roughhousing in the church halls to a minimum so that we maintain a peaceful and safe environment for everyone.

3. Child Protection Policy

We are called to protect and honor the children entrusted to our care. As such, we are committed to being above reproach in how we supervise and interact with every child in our co-op:

- We strive to always have two adults present with any group of children.
- We aim to minimize one-on-one situations between an adult and a child.
- All adults who lead or assist with children's classes are asked to submit current child safety clearances (e.g., PA Child Abuse and State Background Checks).
- Clearances should be submitted to Wanita O'Donohue for confidential record keeping.

4. Class Materials & Supply Costs

We are excited to have many potential teachers with different expertise willing to teach our children their trade. Some projects and classes may require materials:

- In such cases, we will ask parents to help with supplies or payment.
- Costs will be divided into a per-child rate, communicated ahead of time.

5. Pick-Up Policy

Since many of our teachers are mothers with other children and responsibilities, we kindly ask:

- Please pick up younger children (nursery & ages 3–5) from the nursery & Covenant Kid's room at 11:25 AM.
- All other children will be waiting for pick-up in the fellowship hall at 11:30am.

6. Kindness Matters

We want every child in our co-op to feel welcome, safe, and loved. While we know children are learning and growing—and conflict can arise—we are committed to encouraging Christ-like kindness and peacemaking:

- Persistent unkindness, whether through hurtful words or physical behavior, will be addressed in love.
- If a child is struggling with ongoing disruptive or hurtful behavior, we will ask the parent to attend class with the child until the behavior is resolved.